

25X1

PB-M-229

IMAGERY ANALYSIS SERVICE

PRODUCTION BOARD MEETING

Thursday, 29 August 1974 - 0930

MEMBERS PRESENT

25X1A

[REDACTED]

G. Allen

25X1A

[REDACTED]

[REDACTED]

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Following a notes session, there was a discussion of what extent of information should be sent to foreign governments. It was decided that the notes for foreign governments would be discontinued in their present form and only the text would be drafted and sent.

ANNOUNCEMENTS

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1. [REDACTED] reported that IAS will be receiving ten film storage cabinets which will be placed in MSD. He also announced that he had received a new DDI Notice on Temporary Duty Foreign Travel which will be disseminated to the Divisions if they have not already received copies.

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2. [REDACTED] described a new PI print station developed by the Imagery Technology Division/ODE. IAS plans no operational evaluation as we no longer have a requirement for such a machine.

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3. [REDACTED] announced that IAS will not receive film from the newly initiated SR-71 flights over Cuba.

COMMITTEE REPORTS

25X1A

1. EXSUBCOM [REDACTED] reported that EXSUBCOM is still revising their memo to OD&E on community exploitation requirements for the new system.

2. EDP Steering Group [REDACTED] reviewed the minutes of the 9 August 1974 EDP Steering Group Meeting. He mentioned that he will be

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[redacted]

distributing DODCI (Department of Defense Computer Institute) course schedules as Agency personnel are eligible to attend these courses.

OLD BUSINESS

25X1A 1. [redacted] reported on the recent survey taken in IAS regarding
25X1 furniture and carpeting. There are [redacted] which if refurnished
25X1A would cost at a minimum [redacted] This would include refurnishing PI
25X1 areas and Branch Chief areas. The maximum cost for refurnishing the PI
25X1 plus a 7-8 percent increase. [redacted] proposed that we hold off on pur-
[redacted] chasing new furniture at this time as he felt that he could not justify
[redacted] for new furniture when it appeared unnecessary. The Board agreed.

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25X1 On the subject of carpeting, [redacted] reported that it would cost
25X1A approximately [redacted] to carpet the areas in IAS not presently carpeted,
excluding the halls. The Board feels that we should go ahead and do this
now. NPIC assured [redacted] that the carpeting will be cleaned on a regular
basis, including being shampooed three times a year and would in fact re-
present a saving over present maintenance costs.

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25X1A 2. [redacted] discussed the distribution of the
25X1A [redacted] based on the geographic breakdown. Copies of the IAS
25X1A film requirements under this system were distributed for members' review.
[redacted] has met with branch representatives to work out IAS distri-
bution. A copy of the internal distribution is attached.

25X1A 3. [redacted] reported that we can get IAS reports printed by
Printing Services at Headquarters. One disadvantage to this, however, is
that if any changes have to be made, someone will have to go out to Head-
quarters and the reports will be slow in getting out.

NEW BUSINESS

25X1A 1. [redacted] proposed selecting representatives from IAS to handle
25X1C any questions regarding [redacted] Several names were mentioned,
25X1A and it was decided that [redacted] would be the logical representative
to handle both accounts.

25X1A 2. [redacted] discussed a new reproduction machine called the POS 1
Reproduction Machine. He pointed out that this machine would be very
beneficial to IAS, and it appears to have more advantages than disadvan-
tages in cost, use, maintenance, etc. [redacted] suggested that we lease
one for a year, and if we like it, go ahead and buy one. The Board agreed
to this and decided that PSS would maintain and operate it.

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25X1A 3. [redacted] discussed the idea of adding briefings to the IAS
25X1A Production File. The other members of the Board agreed for the most part.
It was decided that [redacted] should check with [redacted] to see if
this could be done.

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